



CROWN Memorandum

Memo Number: 02-0038-SW

TO: ESRD Executive Directors, ESRD Data Managers

FROM: Matthew Leipold, Director
Division of ESRD Systems and Contract Management
Information Systems Group, OCSQ

DATE: December 20, 2002

SUBJECT: Dialysis Facility Compare Data--ACTION

We have completed the file for upload to the Dialysis Facility Compare (DFC) website based on the SIMS extract of 12/19/2002. In the course of preparing the data, we identified some situations where changes to SIMS appear to be needed. Please update your SIMS provider data no later than **COB Tuesday, January 14, 2003**. This will allow sufficient time for the SIMS Contractor to extract the data, provide a preview to network staff, and send the data to CMS by January 20.

Attached are 6 Excel spreadsheets created from the December 19 extract. Please review them and make appropriate changes to SIMS.

1. [Sims new to dfc.xls](#) - This file is informational only; it lists all facilities added this month.
2. [Sims totstas missing.xls](#) - Please enter the total number of hemodialysis stations in SIMS. If the total number of hemodialysis stations is correctly shown as zero, please add "correct" next to the TOTSTAS column and return the corrected spreadsheet.
3. [Sims missing phonenum.xls](#) - Please enter the facility's phone number in SIMS, or take other corrective action as needed. We have found that facilities whose phone numbers are missing in SIMS usually should not appear on the DFC site. If the facility actually has no phone number, but should be shown on the web site, please let us know.
4. [Sims dup provnums.xls](#) - These facilities have CMS six-position provider numbers that appear more than once in the SIMS extract for DFC. The DFC website is unable to show multiple facilities with the same CMS provider number. If it is necessary for some reason to maintain two facilities in SIMS with the same CMS provider number, please let us know. We will need to resolve all of these cases in the next several months.

5. [Sims drops not closed.xls](#) - These facilities were in last month's SIMS extract, were NOT in this month's SIMS extract, and are not included in the SIMS closed-facilities list.
6. [Sims no cert.xls](#) - Please review this file. If there are any facilities shown on this file that are open, active, available to the general public for ESRD care and certified for Medicare patients, please enter the certification date.

If you have any questions, please contact Steve Tulloss at stulloss@cms.hhs.gov. Thanks for your help.